



AAR Component Services (Thailand) Ltd.
บริษัท เอเออาร์ คอมโพเนนต์ เซอร์วิส (ประเทศไทย) จำกัด

Quick AAR information / resources

Website: aarcorp.com
Careers: aarcorp.com/careers
Email: ACSTH-Recruitment@aarcorp.com

Purchasing officer (Supply Chain 1-year contract)

The position

We are looking for Purchasing officer purchase maintenance, repair, and operating (MRO) direct supplies at the most favorable price and delivery terms, ensuring compliance with quality, quantity, and specifications, in accordance with Thai Government policy. The contract for this position is 1 year.

Key Roles & Responsibilities:

- Plan hardware procurement and source repairs to meet customer requirements at optimal cost.
- Select and maintain suppliers for direct MRO items using modern purchasing techniques.
- Expedite deliveries and manage alternate sourcing when necessary.
- Maintain appropriate stock levels and optimize safety stock.
- Coordinate with the Material Coordinator to ensure effective communication with Production and Suppliers.
- Understand and comply with AAR process requirements.
- Handle material rejections and related documentation.
- Maintain positive supplier relationships and company image.
- Support other departments with quotations, hardware orders, and special projects.
- Manage RMA processes and advanced exchange functions.
- Liaise with technicians/engineers to assess product conditions and update inventory.
- Identify alternative sourcing channels to meet delivery timelines.
- Communicate parts availability to Customer Service/Material Planner.
- Utilize inventory systems to maintain accurate data.
- Follow up on rejected parts and manage AAR core certificates with Quality.
- Coordinate credit notes with Finance to reconcile supplier invoices.
- Perform other duties as assigned by the department manager.
- Execute all activities in strict accordance/compliance with the EH&S Policy , Procedure, law & regulation, ISO 14001 system, and SMS .

- Take ultimate accountability for the prevention of work-related injury , ill health and accident as well as the protection & conservation of the environment.

Qualifications:

- High vocational diploma in a relevant field with experience in production or aviation (for trainee level); Bachelor's degree required for other levels at least for 1 year.
- Proficiency in English (reading, writing, speaking) and computer literacy.
- Ability to read and interpret technical manuals, mechanical drawings, work instructions, and process sheets in English.
- Hands-on experience with hand tools and measuring equipment.

Total rewards

As an AAR team member your rewards include:

- Annual uniform
- PPE safety equipment
- Transportation
- Vacation benefits, including Thai Public Holidays
- Provident Fund
- Group Insurance
- Training and development opportunities
- Staff engagement and recognition events

Performance objectives

- **Teamwork** – collaborates with colleagues to achieve results and is also comfortable working independently
- **Building trust** – operates with integrity, discloses own positions, remains open to ideas, and supports others through dignity, respect, and fairness
- **Building relationships and partnerships** – develops and leverages relationships within and across teams to achieve results
- **Communication** – conveys information and ideas clearly and concisely to individuals or group in an engaging manner, helping them understand and retain the message
- **Analytical skills** – must be able to use data to determine cause and effect for complex problem solving
- **Quality orientation** – accomplishes tasks by considering all areas involved, no matter how detailed

Why should you apply?

- AAR is the only aerospace / defense company on Forbes' America's Best Mid-Size Employers list.
- Our innovative and entrepreneurial culture encourages employee input in every aspect, from day-to-day activities to the company's future growth.
- Our learning and career development program affords employees a learning path with the necessary tools and resources needed to help build their career at AAR.
- We support non-profits and organizations that work to improve society in four primary areas: veterans and active military; education with an emphasis on STEM; health and wellness; and diversity / inclusion.

About AAR

AAR is an awarded global aerospace and defense company that offers employees a long-term career pathway and the opportunity to work with a great team! At AAR, our people remain our priority! We create the #BestTeamInAviation by focusing on recruitment, training, growth, engagement, and retention. AAR employees are empowered to meet their individual professional development goals through our global learning and development program, mentorship program, leadership training, continued education, networking, and much more!

AAR is committed to building a diverse and inclusive workforce. We encourage applications from people of all races, ethnic origins, religions, abilities, sexual orientations, gender identities, or expressions. We are dedicated to the health and safety of our people, our customers, and the communities where we live and work.

Primary Location: 700/160 Amata City Chonburi Industrial Estate Moo1, T. Bankao, A. Pantong, Chonburi, 20160 Thailand.

Qualified applicants may email their resume to ACSTH-Recruitment@aarcorp.com

Please submit your resume in PDF format.

Although all applications are appreciated, only those candidates selected for an interview will be contacted.